

ADMINISTRATIVE — INTERNAL USE ONLY

Bldg 3
DDS 63-3966

23 SEP 1963

MEMORANDUM FOR: Comptroller

SUBJECT : Construction of Softball Fields at Langley

REFERENCE : My Memorandum, Same Subject, dated 12 April 1963

1. Reference authorized the construction of three softball fields near the Headquarters Building and also noted that construction costs would be funded from funds available to the Agency from non-appropriated sources. The original estimated cost of construction was \$9,350. Subsequently, however, it became necessary to change the site of the softball fields and the estimated construction cost at the new site increased to \$12,637. The Office of Personnel and the Office of Logistics were authorized by me to proceed with construction of the softball fields on the basis of this new estimate.

2. Attached are partial billings for work completed to date, as well as statements and recommendations from the Office of Logistics for payment of these bills. Accordingly, authorization is hereby granted to release the following amounts from the Agency's Central Club Fund:

- a. Maddox & Hopkins,
Engineers & Surveyors \$ 630.00
- b. S.A. Bruno Construction
Corporation \$5,850.00

3. It is requested that checks drawn to the order of the payees and in the amounts due be returned to the Chief, Benefits and Services Division, Office of Personnel, for delivery.

Signed

L. K. White
Deputy Director
(Support)

STAT

Attachments: A/B

Distribution:

● & 1 - Addressee

2 - DD/S

1 - O/Log

1 - D/Pers

Originator

Director of Personnel

Approved For Release 2003/04/29 : CIA-RDP84-00780R000100150008-9

1 - C/BCB

P/BSD

Sac (20 September 1963)

STAT

oved For Release 2003/04/29 : CIA-RDP84-00780R000100
TRANSMITTAL SLIP 20 September 1963

TO:
O-D/Pers

ROOM NO.
5 E 56

BUILDING
Headquarters

REMARKS:

For retyping per Colonel White's
changes, attached.

FROM: O-DD/S

STAT

ROOM NO.
7 D 24

BUILDING
Headquarters

oved For Release 2003/04/29 : CIA-RDP84-00780R000100

MEMORANDUM FOR : Comptroller

SUBJECT : Construction of Softball Fields at Langley

REFERENCE : My Memorandum, Same Subject, dated
12 April 1963

1. Reference authorized the construction of three softball fields near the Headquarters Building and also noted that construction costs would be funded from ~~welfare~~ funds available to the Agency from non-appropriated sources. ~~At the time,~~ ^{The original} estimated cost of construction was \$9,350. Subsequently, however, it became necessary to change the site of the softball fields and the estimated construction cost at the new site increased to \$12,637. The Office of Personnel and the Office of Logistics were authorized by me to proceed with construction of the softball fields on the basis of this new estimate.

2. Attached are partial billings for work completed to date, as well as statements and recommendations from the Office of Logistics for payment of these bills. Accordingly, authorization is hereby granted to release the following amounts from the Agency's Central Club Fund:

- a. Maddox & Hopkins,
Engineers & Surveyors \$ 630.00
- b. S.A. Bruno Construction
Corporation \$5,850.00

It is requested that
3. Checks drawn to the order of the payees and in the amounts due ~~should~~ be returned to the Chief, Benefits and Services Division, Office of Personnel, for delivery.

L. K. White
Deputy Director
(Support)

Attachments
As Stated

For Release 2003/04/29 : CIA-RDP84-00780R0001001500

TRANSMITTAL SLIP

20 Sep 63

TO:

DD/S

ROOM NO.

7D18

BUILDING

Hqs.

REMARKS:

This memo has been retyped
per Colonel White's changes.

FROM:

D/Pers

STAT

ROOM NO.

5E56

BUILDING

Hqs


For Release 2003/04/29 : CIA-RDP84-00780R0001001500

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

☆ GPO : 1957-O-439445

(47)

TRANSMITTAL SLIP		DATE 23 September 1963
TO: Colonel White		
ROOM NO.	BUILDING	
REMARKS: This memo has been retyped per your changes. Recommend your signature.  BBF		
FROM:		
ROOM NO.	BUILDING	EXTENSION

DD/S 63-1400

Bldg + H3

MEMORANDUM FOR: Comptroller

12 APR 1963

SUBJECT : Construction of Softball
Fields at Langley

1. Agreement has been reached on the construction of three softball fields near the Headquarters Building, on Bureau of Public Roads land assigned to the Agency by Use Permit. Construction costs will be funded from welfare funds available to the Agency from non-appropriated sources.
2. In order to accomplish construction in a minimum period of time, it is proposed to award a construction contract by the Agency rather than through the General Services Administration or the Bureau of Public Roads. The Chief, Real Estate and Construction Division, Office of Logistics, will act as Contracting Officer.
3. The estimated cost of construction is \$9,350. Vouchers for payment on work accomplished will be approved by the Contracting Officer and passed to the Comptroller for payment.
4. Your concurrence in the above is requested.

Signed

L. K. WHITE
Deputy Director
(Support)

CONCURRENCE:

Deputy LS/ Comptroller

15 APR 1963
Date

ADMINISTRATIVE USE ONLY

OL 3 2030

USE ONLY

SUBJECT: Construction of Softball
Fields at Langley

Distribution:

Orig. - D/L

1 - Comptroller

2 - DE/S Chrono. Subject

1 - D/Personnel

1 - OL files

1 - OL/RECD/Official

1 - OL/RECD/Chrono

1 - D/L Chrono

1 - OL Suspense

STAT

OL/RECD/
(3 April 1963)

ADMINISTRATIVE USE ONLY

TRANSMITTAL SLIP		
TO: Colonel White		
ROOM NO.	BUILDING	
REMARKS:		
STAT		
I discussed the attached with [redacted] and with the drafting officer, [redacted] Each stated that the language in the last sentence of paragraph 1 is purposely vague. [redacted] assures me that he understands STAT all well what money is involved and will do the necessary when this memorandum reaches the Comptroller's Office.		
FROM:		
ROOM NO.	BUILDING	EXTENSION